



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: <https://dsci.delhi.gov.in> E-mail: director.dsci@nic.in NIN No: 1112313380



File No. DSCI-B012/3/2025-ADMN(DSCI)-I/95574/2025

Dated: 28.03.2025

OFFICE ORDER

Sub: Offer Letter for appointment to the post of Junior Residents on ad-hoc basis for 44 Days at DSCI.

On the recommendation of the Selection Committee Board, the Director, DSCI is pleased to offer the following Doctors, appointment to the post of Junior Resident for a period of maximum up to 44 days or till regular Junior Resident Doctors join, whichever is earlier, in the Pay Scale of Rs. 56,100/- as per 7th CPC and other allowances as admissible under the rules, as per the terms and conditions mentioned below & posted in the department's mentioned against their names: -

S. No	Application No.	Name of Candidate	Father's / Husband's Name	Remarks
1.	07	DR SUKUL KHANNA	ANUJ KHANNA	SELECTED
2.	02	DR PULKIT GUPTA	RAJENDRA GUPTA	SELECTED
3.	03	DR VANSI TYAGI	YUDHISH KUMAR	SELECTED
4.	10	DR SURAJ KUMAR BHANJA	PANCHANAN BHANJA	SELECTED
5.	05	DR KARTIK VERMA	ANIL KUMAR VERMA	SELECTED

Duty of Junior Residents

1. His/her appointment to the post is purely on ad-hoc basis, initially for a period of **44 Days** from the date of his/her joining against the offered post. The appointment can be extended under Residency Scheme as applicable, If the candidate so desires in writing, subject to availability of vacancy and satisfactory work and conduct.
2. He/she shall not be entitled to any TA/DA for joining against the post.
3. He/she is liable to be posted to any set up managed by Delhi State Cancer Institute, whether in Delhi or Outside Delhi at any stage.
4. The appointing authority reserves the right to assign any duty as and when required within or outside the Institution. No extra allowances may be admissible for such assignments.
5. While working for this Institute, he/ she shall not directly or indirectly communicate anything adverse to any form of media or to the higher authorities without prior approval of the Director of the Institute.
6. He/she shall not consume tobacco, alcohol or any other intoxicant (except when prescribed on medical grounds) in any form while at the Institute and shall ensure the same for his/her visitors/guests to the Institute also.
7. He/she shall inform his/her Aadhar Card No. (alongwith a copy of the Aadhar Card), PAN No. (alongwith a copy of the PAN Card), valid e-mail ID, permanent address and his/her contact no. at the time of joining the Institute unless specifically exempted for the same by the Competent Authority.
8. The employee must visit the IT Branch (DSCI East) and get registration of facial impression at FRAS on joining at DSCI.

9. Appointment of Junior Residents on AD-HOC basis is 44 days will not stake/claim over the post and wherever, regular appointee joins his/her services will be terminated without any notice.
10. Candidates already working in other organization/hospital are required to submit relieving order from concerned organization/hospital before joining. Without the relevant documents, no acceptance/joining to the post of Junior Resident will be allowed under any circumstances.
11. The appointment of SC/ST/OBC candidates is subject to verification of Caste Certificate issued by the competent issuing authority.

THE TERMS & CONDITIONS OF APPOINTMENT AS MENTIONED BELOW:

1. **Tenure:**
Initial appointment is for 44 days, which can be extended for further 44 days by giving one day break after receiving written request from the concerned doctor, which is duly recommended & forwarded by the concerned HOD or till regular incumbents join whichever is earlier. The maximum tenure of Junior Resident Post is 01 year including the previous tenure served in any govt. Hospital/Institute/Organization.
2. **Pay & Allowances:**
(a) Rs. 56,100/- as per 7th CPC and other allowances.
3. **House Rent Allowances:**
The entitlement of H.R.A. will be as per Govt. Rules.
4. **Past Experience:**
The period of service rendered by you as Junior Resident in Govt. Hospitals/ autonomous Bodies founded by the Govt. Prior to this appointment, if any, will count while reckoning the tenure as Junior Resident. An undertaking in this regard is to be furnished with acceptance letter along with documents proof.
5. **Medical Examination:**
The candidates are hereby directed to submit certificate of fitness from a registered medical practitioner within 5 days of joining.
6. **Private Practice:**
The Private Practice of any kind what so ever is strictly prohibited. Beside the candidates will not work simultaneously as JR in any other hospital. Breach of this condition will result in termination of appointment & necessary proceedings may also be initiated in consultation with DMC for cancellation of certificate of Registration.
7. **Registration:**
He/she must have valid registration certificate issued by Delhi Medical Council or should have applied for DMC on or before the date of interview.
8. **Discipline:**
He/she will have to wear white coat on duty with the name badge. He/she will not smoke on duty or examining patients.
9. **Categories:**
 - a). For SC/ST/OBC categories: The appointment is provisional and is subject to the verification of the caste/tribe/other backward class certificate through proper channel and if the claim to belong SC/ST/OBC is found false, the services will be terminated forthwith without assigning any reason and without prejudice to such further action that may be taken under the Indian Penal Code for production of false certificates.
 - b). For SC candidates: Candidates should inform about the change, if any of their religion to their appointing/administrative authorities immediately after such change. Candidate, who has already changed the religion to SC category, must inform it clearly before joining to the department.

10. **Residency Scheme:**
He/she will work under residency scheme applicable to him/her from time to time.
11. **Leave Entitlement:**
The leave admissible to the Ad-hoc Junior Residents will be 3 ½ days paid leave for 44 days of service rendered by them. In case of unauthorized / willful absence of duties for more than 5 days, the appointment shall be terminated without assigning any reason. No salary will be paid for any kind of unauthorized absence from duty even by the name of Strike. Further, while issuing the experience certificate the period of unauthorized absence/strike period will be mentioned in it.
12. **The appointment will be further subject to:**
 - a). The production of certificates of fitness from the resident medical practitioner.
 - b). Submission of attested copies of all the certificates of appointment he/she will be required to take an oath of allegiance to constitution of India to take solemn affirmation to the Office in the prescribed Performa.
 - c). Appointment will be subject to availability of seats.
13. **Other condition of service will be governed by relevant rules and orders from time to time:** If any declaration given or information furnished by him/ her found to be false or if he/she is found to have willfully suppressed any material, facts / information he/she is liable to be removed from services and such other action as Govt. May deem necessary.
14. **Resignation/Termination:**
The appointment for the above-mentioned post (s) on tenure basis, you are required to give seven days prior notice for resignation otherwise are required to deposit Seven days salary in lieu of the prior notice. In case, further extension is not required, the same may be informed seven days before the last day of tenure (i.e. 44th days) otherwise seven days salary may be deposited in lieu of the prior notice. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continue absence of the appointee, on disciplinary grounds, seven days salary shall be deducted from your salary.
15. All the Selected candidates shall have to attend a compulsory training on BIO-MEDICAL WASTE MANAGEMENT. For venue and schedule of the programmed, must contact I/C Bio Medical Waste, DSCI.


Note: -

1. **The candidature for selection will be accepted on submission of valid 'applied for DMC' for Graduation within the stipulated period, subject to provision of passing out certificate.**
2. Candidates already working in other organization/hospital are required to submit relieving order from concerned organization/hospital before joining. Without the relevant documents, no acceptance/joining to the post of Junior Resident will be allowed under any circumstances.

He/she is required to report for acceptance of offer letter within 5 days of issue of this letter in He/she is required to report for acceptance of offer letter within 5 days of issue of this letter in the Admin Branch, Delhi State Cancer Institute, Dilshad Garden, Delhi 110095, failing which offer of appointment will stand cancelled/withdrawn so mite considering that the candidate is not interested. No claim or request for extension of period to join will not be entertained after the cancellation of offer of appointment.

Documents required at the time of joining: -

1.	1 passport size photographs	2.	X th pass Certificate (age proof)	3.	All MBBS Mark sheets
4.	Attempt Certificate.	5.	Internship Completion certificate	6.	MBBS Degree
7.	PG pass certificate	8.	DMC Registration on PG.	9.	Publications, if any
10.	Caste Certificate, if any	11.	Experience certificate, if any	12.	Identify proof viz, Aadhar Card, Voter ID card, Driving License, passport etc.


(Dr. Swati Bhan)

In-Charge (Recruitment), DSCI

Copy for information to: -

1. Admin In-Charge, DSCI
2. Deputy Controller of Accounts, DSCI
3. In-Charge SRs/JRs, DSCI
4. Store Officer, DSCI
5. In-charge Caretaking Branch, DSCI for issuing official rubber stamp of officer concerned
6. Official concerned with the advice to fill up enclosed format and handover the same to the Accts Branch for the purpose of drawl of salary.
7. Nodal Officer, e-office/e-hospital, DSCI
8. PA to Director, DSCI
9. PA to Joint Director, DSCI


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