



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

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WEST: C-2/B, JANAK PURI, NEW DELHI 110058

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Website: www.dsci.nic.in E-mail: director.dsci@nic.in NIN No: 1112313380

NOTICE INVITING QUOTATION

DSCI-ZC012/33/2025-CARE TAKING(DSCI)/36

Date: 10/10/2025

Sealed item rate quotations are invited on the behalf of the Director, DSCI only from agency who have executed similar type of work of one Work of amount not less than Rs. 2,14,052/- or two work of Rs. 1,60,539/- each or three work of Rs. 1,07,026/- each in latest 07 year as on 30/09/2025 the undersigned committee members on or before 17/10/2025 at 12:00 P.M as per schedule of quantities and terms & conditions given below. The quotations shall be opened on the same day at 12:30 P.M

Name of Work: PROVIDING REFILLING OF TONNER OF LASER JET PRINTERS CARTRIDGE AT DSCI(EAST), DILSHAD GARDEN, DELHI.

Estimated Cost:Rs. 2,67,565/- (i/c GST)

Terms & Conditions:-

1. Time allowed for work is 12 months.
2. Agency has to deposit EMD of Rs.5,352/- in the form of Demand Draft/FDR of schedule bank issued in favour of Delhi State Cancer Institute along with quotation & if agency has MSME certificate then EMD considered exempted.
3. Quotation will be issued from the office of Caretaking Branch only to the eligible quotationers who will submit the required documents as per terms & conditions of NIQ alongwith application by 17/10/2025 upto 12:00 P.M OR can be downloaded from DSCI website.
4. The Quotation must be in sealed cover addressed to MOIn-charge (CTB), DSCI Delhi
5. Deptt reserves the right to reject the quotation without assigning any reasons.
6. Agency has to carry out the work as per programme given by Nodal Officer (CTB).
7. Agency shall be responsible for watch and ward of materials.
8. Quoted rates are inclusive of all taxes. Nothing extra shall be paid on any a/c.
9. Agency has to produce computerized measurement & bills for verification & payment.
10. The quotationers will have to submit the qualification/eligible bid containing the following:
 - i. Duly signed copy of GST Registration Certificate.
 - ii. Duly signed copy of latest GST return.
 - iii. Duly signed copy of completion certificate for the above said similar work showing completed work done in last 07 years as on 30/09/2025.
 - iv. Duly signed copy of PAN card.

v. Duly signed copy of filled schedule of qty.

12. EMD will be released after successful completion of work.

13. NIQ is available on website: <https://dsci.delhi.gov.in> OR Notice board of DSCI)

1. Sh. Kishor Sharma
Accounts Officer

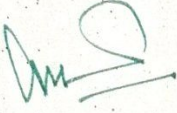
2. Sh. Neeraj Kumar
Nodal Officer(CTB)

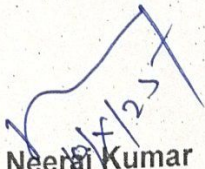
3. Ms. Sinimol Baby
Asstt. Dir.(Nursing-I)

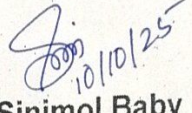
Schedule of Work

Name of work: PROVIDING REFILLING OF TONNER OF LASER JET PRINTERS CARTRIDGE
AT DSCI (E) Dilshad Garden.

Sl. No.	Description of item	Qty (nos.)	Rate (Rs.)	Unit	Amount (Rs.)
1.	Refilling of tonner of laser Jet Printer cartridge No:HP 2612.	185		Each	
2.	Refilling of tonner of laser Jet Printer cartridge No:HP278A	150		Each	
3.	Refilling of tonner of laser Jet Printer cartridge No:HP 2388AC	75		Each	
4.	Refilling of tonner of laser Jet Printer cartridge No:SAMSUNG D-101S.	14		Each	
Total					


1. Sh. Kishor Sharma
Accounts Officer


2. Sh. Neera Kumar
Nodal Officer(CTB)


3. Ms. Sinimol Baby
Asstt. Dir.(Nursing-I)