

Mannual-15

Particulars of Facilities Available To Citizens for Obtaining Information
[Section 4(1)(b))xv)]

Citizen Charter is not being maintained / prepared in the Medical Record
Department



 HEMANT SHARMA
MEDICAL RECORD OFFICER
DELHI STATE CANCER INSTITUTE
DELHI-110095 (INDIA)

I/c MRD





DELHI STATE CANCER INSTITUTES

centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095, INDIA

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058, INDIA

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 3333

Website: www.dsci.delhi.gov.in E-mail: director.dsci@nic.in NIN No: 1112313380

No. DSCI-F014/2/2026-MRS(DSCI)/I-150088

Date: 18/05/2026

OFFICE ORDER

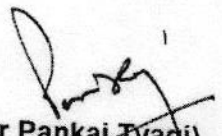
Approval of worthy Director, DSCI is hereby conveyed to constitute a Standing Mortality Audit Committee for DSCI consisting following members:

- 1) Dr Surendra Kumar : Chairperson
Assoc. Professor & In-charge Pain & Palliative Department
- 2) Dr Pankaj Tyagi : Member
Assoc. Professor Gastroenterology
- 3) Dr Pragya Shukla : Member
Assoc. Professor (Clinical / Radiation Oncology)
- 4) Dr Shweta Anand : Member
(Asstt. Professor (Chest & Respiratory))
- 5) Dr Amit Tyagi : Member
(Asstt. Professor Head & Neck Onco Surgery)
- 6) Sister Sinimol Baby : Member
(Asstt. Director Nursing)

Terms of Reference:

- I. The Members of the Committee have to make Audit of Mortality in r/o deaths occurred at this Institute.
- II. At present Committee has to submit Audit Report for the year 2025-26 on Priority Basis.

This issues with the approval of Director, DSCI.


(Dr Pankaj Tyagi)
I/C MRD, DSCI

Copy for information and necessary action to:

1. All the members of Committee
2. PA to Director, DSCI
3. PA to Jt. Director, DSCI



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095, INDIA

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058, INDIA

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 3333

Website: www.dsci.nic.in E-mail: director.dsci@nic.in NIN No: 1112313380



TIME BOUND

No. DSCI-F014/1/2021-MRS(DSCI)/

Date:

ORDER

Approval of the worthy Director, DSCI is hereby conveyed for constitution of the Permanent Medical Board for specific isolated cases / medical examinations of patients of this Institute or outsiders requested for examinations by Board.

The Medical Board consists of the following members:-

- | | |
|---------------------------|---|
| (1) Dr Pankaj Tyagi | : HOD Gastroenterology – Chairperson |
| (2) Dr Vinita Jaggi Kumar | : Asstt Professor Surgical / Gynae Oncology |
| (3) Dr Dhruv Jain | : HOD Onco-Pathology |
| (4) Dr Pragya Shukla | : HOD Clinical Oncology, DSCI - |

The Members of the Board shall examine the patients and submit the report/opinion with recommendations in the matters to the Director, DSCI.

This issues with the approval of the Director, DSCI

(Dr Surendra Kumar)
Asstt Director (Coord)

Copy for information and necessary action to:

1. All the Members of Board
2. PA to Director, DSCI
3. PA to Jt Director, DSCI

“Wear Mask, Follow Physical Distancing and Maintain Hand Hygiene”

Signed by Surendra Kumar

Date: 31-08-2021 15:36:13

Reason: Approved

File No. DSCI-F014/1/2021-MRS(DSCI)-O/o DIR(DSCI) (Computer No. 1110/6)

Generated from eOffice by MUKUL KUMAR, HE-III(MK)-MRS, HOSPITAL EXECUTIVE III, DELHI STATE CANCER INSTITUTE on 29/05/2025 02:53 pm