



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dsci.nic.in E-mail: director.dsci@nic.in NIN No: 1112313380

NIN ID: DSCI (East) - 1112313380 & DSCI (West) - 1115545855

IT Branch

File No: DSCI-P011/3/2023-IT(DSCI)-DSCI//15084/2026

Date: 22/06/2026

Manual – 9

Directory of Officers and Employees Under Section 4 (1) (b) (ix) of RTI Act, 2005

1. Director Office

S No	Name of Officer/Employee	Designation & Deptt.	Official Contact Number/Intercom	Email
1.	Dr Savita Arora	Link Officer to the Director	011-22135200 22135700 Extn 2002	director.dsci@nic.in
2.	Ms Shakshi Arora	PA to the Director (LDC)	011-22135200 22135700 Extn 2002	sarora.41@nic.in
3.	Ms Mamata	PA to the Director (LDC)	011-22135200 22135700 Extn 2002	mamta.41@gov.in

2. Jt. Director Office

1.	Dr Ravinder Singh	Joint Director	011-22135200 22135700 Extn 2004	director.dsci@nic.in
2.	Mohd. Naheed Ashar	Hospital Executive-III/LDC	011-22110303	nashar.41@delhi.gov.in

3. Faculty

S No.	Name of Officer/Employee	Designation & Deptt.	Official Contact Number/Intercom	Email
1.	Dr Pankaj Tyagi	Associate Professor in Gastroenterology	011-22110303	ptyagi.41@gov.in
2.	Dr Pragya Shukla	Associate Professor in Clinical Oncology (RT)	9560390107 011-22135200 22135700 Extn 2088	pshukla.41@gov.in
3.	Dr Surendra Kumar	Associate Professor in Anaesthesia	8800190660 011-22135200 22135700 Extn 2059	skumar.41@gov.in
4.	Dr Monica Gupta	Assistant Professor in Onco-Pathology	9560390110 011-22135200 22135700 Extn 2091	mgupta.41@gov.in
5.	Dr Vinita Kumar	Assistant Professor	9560390112	vkjaggi.41@gov.in



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	Jaggi	in Onco-Surgery	011-22135200 22135700 Extn 2022	
6.	Dr Dhruv Jain	Assistant Professor in Onco-Pathology	9560390108 011-22135200 22135700 Extn 2091	djain.41@gov.in
7.	Dr Vikram Pratap Singh	Assistant Professor in Palliative Care & Pain Relief	011-22110303	vpsingh.41@delhi.gov.in
8.	Dr Swati Bhan	Assistant Professor in Intensive & Critical Care	011-22110303	sbhan.41@delhi.gov.in
9.	Dr Shweta Anand	Assistant Professor in Chest & Respiratory Medicine	011-22110303	shweta.41@delhi.gov.in
10.	Dr Parul Chopra	Assistant Professor Lab Medicine	011-22110303	pchopra.41@delhi.gov.in
11.	Dr Anuradha Patel	Assistant professor in Onco Anaesthesia	011-22110303	apatel.41@delhi.gov.in
12.	Dr Amit tyagi	Assistant professor in Surgical oncology	011-22110303	amtyagi.41@delhi.gov.in
13.	Dr Nidhi Srivastava	Assistant Professor in Hemato Oncology	011-22110303	nsrivastava.41@delhi.gov.in
14.	Dr Rahul Agarwal	Assistant professor in Head & Neck Surgery	011-22110303	ragarwal.41@delhi.gov.in
15.	Dr Ankita Gupta	Assistant professor in Lab Medicine	011-22110303	agupta.41@delhi.gov.in
16.	Dr Afsana	Assistant professor in Clinical Oncology	011-22110303	ashah.41@delhi.gov.in
17.	Dr Shambhavi Sharma	Assistant professor in Clinical Oncology	011-22110303	shambhavisharma11@gmail.com
18.	Dr Satyaki Sarkar	Assistant Professor in Onco Anaesthesia	011-22110303	equipmentmaint.dsci@delhi.gov.in
19.	Dr Minakshi Mann	Assistant Professor in Cancer Research	011-22110303	mman.41@delhi.gov.in
20.	Dr Meghna Singhal	Assistant Professor in Intensive and Critical Care	011-22110303	meghnasinghal2908@gmail.com
21.	Dr Manish Kumar Sharma	Medical Officer in Clinical Oncology	011-22110303	manishsharma.847@delhi.gov.in
22.	Dr Rajesh Gautam	Senior Medical Officer in Nuclear Medicine	011-22110303	drrajeshgautam@vmmc-sjh.nic.in



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4.Accounts

S No.	Name of Officer/Employee	Designation & Deptt.	Official Contact Number/Intercom	Email
1.	Mr Anil Kumar	Deputy Controller of Accounts	011-22135200 22135700 Extn 2090	anil.kmr69@delhi.gov.in
2.	Mr Kishore Sharma	Senior Accounts Officer	011-22135200 22135700 Extn 2011	ki.sharma@delhi.gov.in
3.	Ms Devika Bisht	Hospital Executive-II/UDC	011-22110303	dbisht.41@gov.in
4.	Mr Vijay Narayan Tripathi	Hospital Executive-III/LDC	011-22110303	vntripathi.41@gov.in
5.	Mr Arun Kumar	Hospital Executive-III/LDC	011-22110303	akumar.41@gov.in
6.	Mr Naved Khan	Hospital Executive-III/LDC	011-22110303	mshabab.41@gov.in
7.	Mr Amit Kumar	Hospital Executive-III/LDC	011-22110303	amkumar.41@nic.in
8.	Mr Ziya Mubin Farooqui	Hospital Executive-III/LDC	011-22110303	ziyauddin.k22@delhi.gov.in
9.	Mr Gaurav	Data Entry Operator	011-22110303	gs6437600@gmail.com

5.Public Relation Executive

S No.	Name of Officer/Employee	Designation & Deptt.	Official Contact Number/Intercom	Email
1.	Ms Ranjana Kumari	Public Relation Executive	011-22135200 22135700 Extn 2113	rkumari.41@gov.in



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6. Administration-II/HR Branch

S No.	Name of Officer/Employee	Designation & Deptt.	Official Contact Number/Intercom	Email
1.	Dr Monika Gupta	Admin Incharge-II	011-22135200 22135700 Extn 2059	mgupta.41@gov.in
2.	Mr Rishi Kumar	Hospital Executive-III/LDC	011-22135200 22135700 Extn 2063	riskumar.41@gov.in
3.	Ms Pooja Gandhi	Hospital Executive-III/LDC	011-22135200 22135700 Extn 2063	pgandhi.41@nic.in
4.	Ms Manju Bhatt	Hospital Executive-III/LDC	011-22135200 22135700 Extn 2013	mbhatt.41@gov.in
5.	Mr Dinesh Bisht	Hospital Executive-III/LDC	011-22135200 22135700 Extn 2013	dibisht.41@nic.in

7. Recruitment Branch

1.	Dr Swati Bhan	Incharge	011-22110303	sbhan.41@delhi.gov.in
2.	Mr Hemant Sharma	Medical Record Officer (Admn)	9560390105	hksharma.41@delhi.gov.in
3.	Mr Vinay kumar	Hospital Executive-III/LDC	011-22110303	vkumar.41@gov.in

8. Coordination Branch

1.	Dr Anuradha Patel	Assistant Director Coordination	011-22110303	apatel.41@delhi.gov.in
2.	Mr Vinu S Pillai	Hospital Executive-I/Head Clerk	9711190733	vspillai.41@delhi.gov.in
3.	Mr Gaurav Duggal	Hospital Executive-III/LDC	011-22110303	gduggal.41@nic.in

9. Purchase Branch

1.	Dr Surendra Kumar	Purchase Officer	8800190660	skumar.41@gov.in
2.	Ms Chander Asha Trilok	Assistant Purchase Officer	011-22110303	catrilok.41@gov.in
3.	Mr Rakesh Kumar	Assistant Purchase Officer-II	9560390140	rakkumar.41@gov.in
4.	Ms Preeti Verma	Hospital Executive-III/LDC	011-22110303	pverma.41@nic.in
5.	Mr Rafat Hussain Khan	Junior Pharmacy Executive	011-22110303	podsci.delhi@delhi.gov.in
6.	Mr Ashwani kumar	Junior Pharmacy Executive	011-22110303	podsci.delhi@delhi.gov.in
7.	Mr Sonpal	Data Entry Operator	011-22110303	podsci.delhi@delhi.gov.in



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10. Care Taking Branch

1.	Dr Parul Chopra	MOIC	011-22110303	pchopra.41@delhi.gov.in
2.	Mr Vipin Kumar	Assistant Nodal Officer	011-22110303	vikumar.41@delhi.gov.in
3.	Mr Neeraj Kumar	Incharge	011-22110303	nee.kumar.41@delhi.gov.in
4.	Mohd Shabab	Hospital Executive-III/LDC	011-22110303	mshabab.41@gov.in
5.	Mr Narender	Hospital Executive-III/LDC	011-22110303	narkumar.41@nic.in
6.	Ms Anita Bora	Hospital Executive-III/LDC	011-22110303	abora.41@delhi.gov.in

11. Medical Record Branch

1.	Dr Pankaj Tyagi	MOIC	011-22110303	ptyagi.41@gov.in
2.	MR Hemant Sharma	Medical Record Officer	9560390105	hksharma.41@delhi.gov.in
3.	Mr Rajat Kumar	Hospital Executive-III/LDC	011-22110303	raj Kumar.41@gov.in
4.	Mr Mukul Kumar	Hospital Executive-III/LDC	011-22110303	m Kumar.96@nic.in

12. Stores Branch

1.	Dr Parul Chopra	MOIC	011-22110303	pchopra.41@delhi.gov.in
2.	Mr Vipin Kumar	Store Keeper	011-22110303	vikumar.41@delhi.gov.in
3.	Ms R D Kanchan	Store Keeper	011-22110303	rdksingh.41@gov.in
4.	Mr Bhushan Pal	Hospital Executive-III/LDC	011-22110303	bhpal.41@nic.in
5.	Mr Mahendra Kumar	Hospital Executive-III/LDC	011-22110303	makumar.41@nic.in
6.	Ms Mamta Sharma	Hospital Executive-III/LDC	011-22110303	msharma.41@gov.in
7.	Mr Mukesh Kumar	Hospital Executive-III/LDC	011-22110303	m Kumar.41@nic.in
8.	Ms Shilpa Bakshi	Junior Pharmacy Executive	011-22110303	sbakshi.41@delhi.gov.in



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13. Vigilance Branch

1.	Dr Amit Tyagi	Vigilance Officer	011-22110303	amtyagi.41@delhi.gov.in
2.	Ms Bhawna Sharma	Hospital Executive-II/UDC		bsharma.41@gov.in

13. Grievance Branch

1.	Dr Shambhavi Sharma	Grievance Officer	011-22110303	shambhavisharma11@gmail.com
2.	Ms Ranjana Kumari	Assistant Grievance Officer	011-22110303	rkumari.41@gov.in
3.	Ms Bhawna Sharma	Hospital Executive-II/UDC	011-22110303	bsharma.41@gov.in

13. Disaster Management Branch

1.	Dr Vikram Pratap Singh	Disaster Management Officer	011-22110303	vpsingh.41@delhi.gov.in
2.	Ms Bhawna Sharma	Hospital Executive-II/UDC	011-22110303	bsharma.41@gov.in

14. Molecular Branch

1.	Dr Minakshi Mann	Incharge	011-22110303	mman.41@delhi.gov.in
2.	Ms Sarita Singh	Technologist	011-22110303	sasingh.41@gov.in
3.	Ms Bhawna Sharma	Hospital Executive-II/UDC	011-22110303	bsharma.41@gov.in

15. RTI Branch

1.	Dr Ravinder Singh	First Appellate Authority	011-22110303	drravinder.singh@gov.in
2.	Dr Monika Gupta	Nodal Officer RTI	011-22110303	mgupta.41@gov.in
3.	Mohd Naheed Ashar	Hospital Executive-III/LDC	011-22110303	nashar.41@delhi.gov.in



Incharge / Nodal Officer- IT
Delhi State Cancer Institute
Dilshad Garden, Delhi-11009

Dr Shweta Anand
IT In-Charge

DIRECTORY OF OFFICERS AND EMPLOYEES

[Section 4 (1) (B) (ii)]

The Dietary department has been in existence since 12th May 2008. The aim is to provide diet to all admitted patients. Diet is provided to all the patients admitted in general wards as well private ward and post-operative wards on all 365 days. Till July 2010, there was only Chief Dietician to manage the Dietary Department and its services. Subsequently in the following months, 03 Assistant Dieticians were recruited, as the indoor facility was to be started by July 2010. And other kitchen staff (semi-skilled) were recruited as and when required and are being regularly trained for their job responsibilities. At present we have 20 workers including the housekeeping staff. At present we have 01 Senior dietary Executive and 01 Junior Dietary Executive & 01 Dietician.

SL. NO.	NAME OF THE OFFICIAL	DESIGNATION & DEPARTMENT	OFFICIAL CONTACT NUMBER/ ITERCOM	E-mail ID
1.	Ms. Deepti Lahoti	Senior Dietary Executive	011-22110303 011-22135700 011-22135200 Extn. No.: 2010	dlahoti.41@delhi.gov.in
2.	Ms. Anjuman	Junior Dietary Executive	011-22110303 011-22135700 011-22135200 Extn. No.: 2009 & 2056	anjuman.41@delhi.gov.in
3.	Ms. Puja Gupta	Dietician	011-22110303 011-22135700 011-22135200 Extn. No.: 2009 & 2056	pgupta.41@delhi.gov.in
4.	Ms. Anil Rawat	Hospital Executive	011-22110303 011-22135700 011-22135200 Extn. No.: 2068	arawat.41@delhi.gov.in

The Dietary Department of DSCI is responsible for the following activities:

a) Nutritional care of patients:

- Nutritional assessment.
- Planning of diets.
- Ensuring provision of adequate diets to patients.
- Diet counseling.
- Effectiveness of dietary management in patient care.
- Education of patients.

b) Food Service Management:

- Menu planning.
- Food procurement of non-perishable items through GeM and perishable items through government authorized company M/s NAFED on annual contract basis.
- Maintenance of safe food storage practices.
- Financial control of dietary department-budget, records etc.
- Human Resource Management and training for safety and hygiene.

c) Indoor Services:

- Meals for patients (six meals per day).
- Supply of tea to all staff members twice/ single on a duty shifts.
- Special Menu on festive occasions.

d) Dharamshala Services:

- Meals for inmates patient and their attendants.

Future Vision of Dietary Department:

- Nutritional assessment of patients suffering from Cancer in order to determine their nutritional status and the score according to the PG-SGA.
- Nutritional intervention on the basis of score derived from PG-SGA i.e. to determine plan of action for improvement of nutritional status followed by monitoring and evaluation.
- Education of the nursing staff about the importance of nutrition and diet consultation for motivating patients for regular visits.
- To conduct a period and pilot study in order to determine the effectiveness of Nutritional intervention or nutrition status of patients'.
- To conduct patient nutritional awareness session at regular interval.
- Try to get procured labour saving equipments in Main Kitchen for improved work efficiency.

Dr. Gupta
Dietician
23/5/26

(SDE on leave)

Ajman
SDE
23/5/26